

INDIAN PHARMACOPOEIA COMMISSION
(Ministry of Health & Family Welfare) Government
of India
Sector- 23, Raj Nagar, Ghaziabad

WALK-IN-INTERVIEW

Walk-in Interview will be held on 10th July 2025 for filling up of the vacant post of Jr Pharmacovigilance Associate in Pharmacovigilance Programme of India, Indian Pharmacopoeia Commission, Ghaziabad (an Autonomous organization under the Ministry of Health & Family Welfare, Government of India) through Outsourcing Manpower Providing Agency.

Details of Manpower Requirement

S. No.	Details of the Positions	Salary	No. of Posts	Qualification	Place of Posting	Job Description
01	Name of the Post: Jr Pharmacovigilance Associate Age: Not exceeding 28 years	32,000	07	Essential Qualification: Master degree in Pharmacology/Clinical Pharmacology/ Pharmacy Practice/Clinical Research. OR Pharm.D/ MBBS/ BDS from a recognized University/Institute. Desirable: 1 year experience in drug safety/ Pharmacovigilance	NCC-PvPI, Indian Pharmacopoeia Commission Ghaziabad OR Any AMC under PvPI	1.Processing of Individual Case Safety Reports (ICSRs) and managing them in Vigiflow/ADRMS. 2.Quality review, Clinical Review & Statistical review of ICSRs in Safety database. 3.Any other work assigned by Competent Authority from time to time.

The interested candidate should produce originals along with self-attested copies of all educational qualification certificates including experience certificates and other documentary proofs at the time of interview. The candidate who possesses final year marksheets/provisional certificate/ Degree Certificate of the essential qualification is eligible to attend the interview. If more number of candidates turn up for Walk-in-Interview, then it may be continued on the next working day also.

Required documents for verification at the time of interview are as follows;

1. Educational qualification certificates (original)
2. Experience certificates (original)
3. An updated resume
4. 01 Passport size photographs
5. Aadhar card (Original)
6. One set of copy of all original documents
7. Date of birth certificate

Period of engagement:

The tenure of contract will be upto 31.03.2026. However, in case the work and conduct of the staff is not found to be satisfactory during the contract tenure, the services may be terminated at any time without assigning any reason thereof.

General Instructions:

1. The competent authority reserves the right to increase or decrease the number of vacancies and reject/select/cancel of applicant received without assigning any reason.
2. Interview will be conducted at IPC, Ghaziabad. No TA/DA shall be paid for attending the interview.
3. Experience/Age may be relaxed at discretion of the Competent Authority
4. The candidate is responsible for the correctness of the information provided in the application. If it is found at a later stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.

Note: Candidates are requested to report to the venue Indian Pharmacopoeia Commission, Ghaziabad between 9.00 to 10.00 AM. Latecomers will not be entertained.

1. The selected candidate will be informed by the IPC authorized Manpower agency.
2. No further query regarding the selection/rejection of candidate will be entertained in future.