

**GOVERNMENT OF ANDHRA PRADESH
PRISONS DEPARTMENT**

From
K. Rajeswara Rao,
Superintendent of Jails,
Central Prison,
Nellore.

To
The Hon'ble District Collector and
Ex-Officio Executive Director,
Andhra Pradesh Corporation for
Outsourced Services (APCOS),
SPSR Nellore District.

Lr. No. CPN/OS(E)/7403/2023, dt. 18.12.2023.

Sir,

Sub: Prisons Department – Central Prison, Nellore – Filling up of the posts of Pharmacist, Lab Technician, Tailoring Instructor Grade-II, Wireman and Barber through Outsourcing basis in Central Prison, Nellore – Selection through APCOS in Central Prison, Nellore – Notification for approval – Submitted- Regarding.

- Ref: 1) G.O.Ms.No.252 FINANCE (SMPC) DEPARTMENT, dt.17.10.2007.
2) G.O.Rt.No.900 HOME (PRISONS&FIRE) DEPARTMENT, Dt.17-08-2023 received through Memo.No.Esst-5/446/2022, dt.01.09.2023 of the Director General of Prisons and Correctional Services, Andhra Pradesh, Mangalagiri.
3) G.O.Rt.No.1300 HOME (PRISONS&FIRE) DEPARTMENT, Dt.16-11-2023 received through Memo.No.Esst-5/342/2023, dt.14.12.2023 of the Director General of Prisons and Correctional Services, Andhra Pradesh, Mangalagiri

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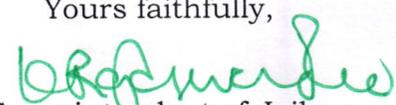
In pursuance of the Government Orders and orders of the Director General of Prisons and Correctional Services, Andhra Pradesh vide references cited, this Institution is proposing to fill up the following posts "on outsourcing basis" in terms of orders issued by the Government in G.O.Ms.No.7, Finance (HR-I, Plg & Policy) Dept, dated 17-1-2022 reads with G.O.Ms.No.151, Finance (HR-I, Plg & Policy) Dept, dated. 08-08-2016. The details are submitted hereunder for kind perusal.

S. No.	Name of the Post	No. of Posts sanctioned on Outsourcing basis	Posts sanctioned in G.O No.
1	Pharmacist	01 (Existing Vacancy)	G.O.Ms.No.252 FINANCE (SMPC) DEPARTMENT, dt.17.10.2007.
2	Lab Technician	01	G.O.Rt.No.1300 HOME (PRISONS&FIRE) DEPARTMENT, Dt.16-11-2023
3	Tailoring Instructor Grade-II	01	G.O.Rt.No.900 HOME (PRISONS&FIRE) DEPARTMENT, Dt.17-08-2023
4	Wireman	01	
5	Barber	01	

In this connection, I am submitting herewith the Note to the Hon'ble District Collector and Ex-Officio Executive Director, Andhra Pradesh Corporation for Outsourced Services (APCOS), SPSR Nellore District along with draft notification for kind perusal and approval.

Encl: As submitted above

Yours faithfully,


Superintendent of Jails,
Central Prison, Nellore.

GOVERNMENT OF ANDHRA PRADESH

PRISONS DEPARTMENT

NOTIFICATION FOR RECRUITMENT OF PHARMACIST, LAB TECHNICIAN, TAILORING INSTRUCTOR GRADE-II, WIREMAN AND BARBER POSTS ON OUTSOURCING BASIS IN CENTRAL PRISON, NELLORE

Notification No: 01 / 2023, Date 18-12-2023

(As per G.O.Ms.No.252 FINANCE (SMPC) DEPARTMENT, dt.17.10.2007 and
G.O.Rt.No.900 HOME (PRISONS & FIRE) DEPARTMENT, Dated 17-08-2023 and
G.O.Rt.No.1360 HOME (PRISONS & FIRE) DEPARTMENT, Dated 16-11-2023)

***,**

The Government of Andhra Pradesh have issued orders vide G.O.Rt.No.900 HOME (PRISONS & FIRE) DEPARTMENT, Dated 17-08-2023 and G.O.Rt.No.1360 HOME (PRISONS & FIRE) DEPARTMENT, Dated 16-11-2023) to recruit Tailoring Instructor Grade-II, Wireman, Barber, Lab Technician and existing vacancy of Pharmacist on Outsourcing basis in Central Prison, Nellore.

Sl. No.	Name of the Post	No. of Posts	Qualification	Gross Remuneration per month
1	Pharmacist	01 BC-A (Woman)	(a) Qualification: 1. Two (02) years "Diploma in Pharmacy Course" recognized by the Govt. of A.P. after intermediate course. 2. B. Pharmacy Course recognized by UGC 3. Must be registered in A.P. Pharmacy Council (as on the date of notification.)	Rs.21,500/-
2.	Lab Technician	01 SC (Woman)	a) Qualification: 1. One year L.T Course after Intermediate (or) Technology course after SSC (or) 2. Two years Diploma in Medical lab 3. B.Sc with Medical Lab Technology as one of the optional subject (or) 4. B.Sc with BZC in 1 st Class /B.Sc Life Sciences in 1 st class with PD Diploma in MLT issued by SVIMS, Tirupathi (or) 5. PD Diploma in Clinical Biochemistry course from the Universities recognized by the UGC (or) 6. Diploma in Transfusion Medical Technology Course (or) 7. Intermediate Vocational Course in MLT with one year clinical training/apprentice training and 8. All the above courses must be registered in AP Paramedical Board as on the date of Notification	Rs.21,500/-

3	Tailoring Instructor Grade-II	1	(a) Qualifications: 1. 10 th class or its equivalent examination. 2. Certificate in Tailoring trade issued by any ITI/DLTC (District Level Technical Committee) from a recognized institution. 3. Must have Three (03) years experience in the trade of Tailoring	Rs.18,500-00
4	Wireman	1	(a) Qualifications: 1. A certificate from an Industrial Training Institute in the trade of Electrician/Wireman.	Rs. 18,500-00
5	Barber	1 OC	(a) Qualifications: 1. Pass the 7 th class and be able to read and write Telugu. 2. Must have experience for one (01) year in Hair cut & Styling services as Barber. 3. Any other relevant certificate of hair styles course	Rs.15,000-00

Applications are invited from the qualified candidates for the above said posts who have not crossed the age of '42' years. The Candidates should not be less than age of 18 years. Age relaxation for the upper age limit to those candidates belonging to SC/ST/BCs/EWS for '5' years up to a maximum of 47 years. The maximum age shall be reckoned as 30.09.2023.

Rule of Reservation: Rule of Reservation will apply as per AP State Government Outsourcing employees Rules in force.

The functions of the Pharmacist are as follows:

- He / She shall be in charge of Medical stores
- To assess the requirement of drugs, dressings and appliances and inform the officer in charge of the stores for indenting the same.
- Shall maintain the stock registers of the drugs, dressings and appliances.
- Responsible for the quality of the materials received in the medical stores.
- Maintain stock register of major and minor equipment received in hospital.
- Shall ensure that the drugs available in the stores available are used before the date of their expiry, by constant watch on the expenditure of drugs with reference to their date of expiry.
- Responsible for proper supply of chemicals and apparatus required for Medical boards in maintained in Medical Board Room.
- To institute risk and cost purchase producers and infections.
- To maintain an account of costly medicines and injections.
- To prepare bills and respect of medicines, etc., received.
- To maintain a dead stock register.
- To see that hospital stamp is affixed on all medicines and injections in the dispensary for identification in the case of pilferage.
- To calculate the cost of drugs and materials supplied from medical stores for purpose to performance budgeting.
- To attend on emergency calls whenever called upon to do so.
- He / She will attend any other duty assigned by the Medical Officer / Administrative authority.

The functions of the Lab Technician are as follows:

- To maintain cleanliness and safety of the Laboratory.
- To ensure that the glassware and equipment are kept clean.
- To handle and maintain the microscopes.
- To sterilize the equipment as required.
- To dispose specimens and infected material in a safe manner.
- To maintain necessary records of investigations done and submit the report to the medical officer.
- To prepare monthly report of the work.
- To indent for supplies for the laboratory through the medical officer concerned and ensure the safe storage of the material received.
- To carry out the following investigations.
- Specific gravity and PH.
- Test of glucose.
- Test for protein Albumen.
- Test for pigments and bile salts.
- Test for ketone bodies.
- Carryout microscopic examination.
- Carryout examination of stools both Microscopic Macroscopic
- Carryout examination of blood.
- Collection of blood specimens by finger prick technique.
- Hemoglobin estimation.
- RBC count.
- WBC count (total and differential).
- Preparation of staining and examination of thick and thin blood smears for malaria parasites and Microfilaria.
- Erythrocyte red emulsion rate.
- VDRL
- Carryout examination of sputum
- Preparation, staining and examination of sputum smears for
- Micro bacterium tuberculosis
- Carryout examination of skin and smears of leprosy patients
- Preparation, staining, examination of skin smears of micro bacterium Leprae.
- Carryout examination of sperm
- Microscopic examination
- Sperm count and mobilities.
- Prepare throat swabs and examination for Diphtheria.
- Test samples of drinking water for gross impurities.
- Shall also conduct Aldetyde test.
- He/She will attend any other duty assigned by the Medical Officer/Administrative authority.

The functions of the Tailoring Instructor Grade-II:

- Providing training to the Prisoners in Tailoring
- Placing indents
- Maintenance of records
- Timely completion of indents
- Getting orders from the local market
- **Dress Code:** As directed by the Superintendent of Jails, Central Prison, Nellore.

The functions of the Wireman are as follows:

- **Electrical Maintenance:** Inspecting, maintaining, and repairing electrical systems equipment, and fixtures in buildings, offices and facilities located within the premises of the Central Prison.
- **Installation:** Installing and connecting electrical wiring lighting fixtures, switches, outlets, and other electrical components in accordance with safety codes and regulations.

- **Troubleshooting:** Diagnosing and identifying electrical issues, faults, and malfunctions in Government buildings and equipment, and taking appropriate corrective action.
- **Electrical Repairs:** Repairing or replacing faulty electrical components, such as circuit breakers, fuses, sockets, and switches.
- **Safety Compliance:** Ensuring that all electrical work is carried out in compliance with safety standards, codes, and regulations to prevent hazards and accidents.
- **Equipment Maintenance:** Performing regular maintenance on electrical equipment, generators, transformers, and distribution panels to ensure reliability.
- **Dress Code:** As directed by the Superintendent of Jails, Central Prison, Nellore.

The functions of the Barber are as follows:

- **Shaving and hair cutting :** Shaving and hair Cutting to the Prisoners.
- **Maintenance of Register :** should maintain the records of daily Shavings and hair Cuttings
- **Safe custody of Shaving instruments and Blades:** Responsible for the safe custody of shaving articles and instruments like Shaving blades, Scissors, Nail cutters ...etc.,
- **Saloon Maintenance:** Maintenance of barber Saloon with hygiene

Dress Code: As directed by the Superintendent of Jails, Central Prison, Nellore.

How to apply:

- a) Candidates can obtain an application form from the Central Prison, Nellore
- b) The candidate in person shall submit a filled in Application along with all its enclosures as mentioned in the table below, directly at O/o the Superintendent of Jails, Central Prison, Nellore on or before **17-01-2024 by 05-00 PM** sharply.

Address of Superintendent of Jails, Central Prison, Nellore:-

Superintendent of Jails, Central Prison, Kakuturu Village, Chemudugunta Post, Venkatachalam Mandal, SPSR Nellore District-524 320

(Contact Number: 9494633857)

- c) Applications should be submitted walk in by the candidate himself / herself.
- d) Application shall be super-scribed with “Application for the post of **Pharmacist, Lab Technician, Tailoring Instructor Grade-II, Wireman, Barber which post applied,** otherwise, the application will be summarily rejected.
- e) Aadhar and Working Mobile numbers are mandatory.

SELF ATTESTED COPIES TO BE ENCLOSED WITH FILLED IN APPLICATION:

1	Filled-in application form with latest Passport size photo affixed.
2	Attested copy of marks memo of SSC (or) equivalent certificate
3	Attested copies of marks memos of all the years of qualifying examination
4	Attested copies of Provisional / Permanent certificate of qualification
5	Attested copy of permanent registration certificate of the respected council / Board
6	Attested copy of latest caste certificate (in case of SC/ST/BC)
7	Attested copy of the latest EWS certificate for OC Candidates
8	Attested copies of study certificates from Class-IV to X where the candidate studied
9	Attested copy of the experience certificate of the candidate (if applicable)
10	Attested copy of the Aadhar certificate of the candidate (mandatory)

NOTE: -

- i) If an attested copy of the Caste/EWS certificate is not enclosed, the candidate will be treated under Open Category.
- ii) If the Study certificates are not enclosed the candidate will be treated as Non-Local.
- iii) If any of the self-attested copies noted in the table above have not been enclosed by the candidate, the application will be summarily rejected.
- iv) Application shall be submitted in the format enclosed to only these guidelines.

SELECTION PROCESS: -

1. Pharmacist/Lab Technician/Tailoring Instructor/Wiremen:

- A) Aggregate of marks obtained in all the years in the qualifying examination will be allocated with 75% marks.
- B) Later, interviews / relevant Skill tests or both will be conducted to the candidates, they will be awarded a maximum of '25%' marks.

II. Barber:

- A) 25% marks will be allocated for previous experience
- B) 50% marks will be allocated for skill test
- C) 25% marks will be allocated for interview/personality test

Purely on Merit and Rule of Reservations will be followed as per the Rule 22 of AP State and Subordinate Services, and other rules will apply as per A.P. State Government outsourcing employee's rules in force.

Merit list will be based on the marks obtained by the candidates for their qualifying examination, skill test and interview.

Where two or more candidates get equal number of total marks, the elder in age will be considered for provisional selection.

RECRUITMENT SCHEDULE: -

1	Date of availability of application forms	From 06-01-2024
2	Last date for receipt of applications	Up to 17-01-2024 by 5 pm

- The date & Time of the Interview and relevant Tests will be communicated to the Candidates through Phone calls/SMS to the Contact Numbers Provided in the Application.
- For candidates who don't Provide working Contact Numbers/Switched off Mobiles/are Not available in the Network Area/ Didn't Lift the Calls made from the office of the superintendent, Central Prison, Nellore, there will be no other way to Communicate the Candidates on Interview. These Candidates will be marked absent in the interview and their names will be removed from List of the Eligible Candidates.
- Interviews with the Candidates can't be rescheduled and those who didn't attend the Interview due to the reason mentioned above or any other reason will be marked absent and will be awarded Zero Marks in the interview and in the relevant Tests.

CONDITIONS ON APPOINTMENT: -

The selected candidates shall serve at least one year from the date of appointment. If any candidate quits/resign the job within one year from the date of appointment unless he got a permanent government job, he has to forfeit an amount of Rs. 50,000/- to the Government.

In this regard, they shall submit an affidavit/bond for this agreement.

The candidate selected and appointed on an Outsourcing basis shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. They may be terminated at any point in time during their service for administrative reasons.

REMUNERATION: -The monthly remuneration will be paid as shown against each category in the above table.

LEAVE: - a) The persons appointed on an outsourcing basis are entitled to only one casual leave per month.

b) In terms of G.O.Ms.No:17, Finance (HR-I.Plg-Policy) Department, Dated: 31-01-2019, the married women employees working on outsourcing or on an outsourcing basis shall be eligible for '180' days of paid maternity leave for the first two deliveries. The paid maternity leave shall be equivalent to the existing remuneration drawn by the above women employees. The statutory benefits such as EPF and ESI and other recoveries wherever admissible shall also be admissible by treating them as "on duty".

GENERAL INSTRUCTIONS: -

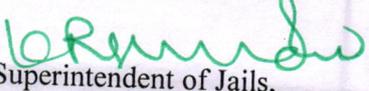
1. No private practice is allowed during the contract period.
2. All the staff shall stay in Bonafide Head Quarters and shall be available 24 hours on call duty during any emergency.
3. Disciplinary control in accordance with provisions of APCS (CCA) Rules, 1991 and other rules will apply as per A.P. State Government outsourcing employee's rules inforce.
4. Merely securing minimum qualifying marks will not vest any applicant with a right to be considered for the selection.
5. No person shall be eligible for appointment to the service by recruitment unless he/she satisfied the following conditions:
 - i) That he/she is of sound health, active habits and free from any bodily defects or infirmities rendering him/her unfit for the service
 - ii) That his/her character and antecedents are such as to qualify him/her for such service; and
 - iii) He/She is a citizen of India
6. A person in a bigamous marriage shall not eligible for appointment
7. No person who has been dismissed from a State or Central Government service or from the service of undertaking of Central or State Government or local or other authorities shall be eligible for appointment
8. No person who has been convicted by a Court of Law for an offence involving moral turpitude, shall be eligible for appointment
9. Candidates resorting to or bringing any influence of any kind will be summarily disqualified and they are liable for prosecution as per Law
10. The particulars furnished by the applicant in the application form will be taken as final Correspondence will not be entertained by this office under any circumstances.
11. If suppression of information/furnishing of false information is noticed, either in the application or in the enclosures, at any stage in the selection process the application of the candidate will be summarily rejected. In addition, the candidate will also be liable for appropriate action/prosecution as per Law.

DEBARMENT: -

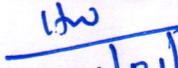
1. Candidates should make sure of their eligibility for the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing incorrect information or making false declarations regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment and future recruitment.
2. The department is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by anyone causing or likely to cause a breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means as ground for debarment.

DEPARTMENT'S DECISION IS FINAL:

The decision of the Department/Dist. Selection Committee pertaining to the application and its acceptance or rejection as the case may be, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department/DSC also reserves its right and modify regarding terms and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process. The Department/DSC have a right to select a person from the merit list as per rules if post fallen vacant due to resign/debarment of selected candidate within one year from the recruitment.


Superintendent of Jails,
Central Prison, Nellore.
Member & Convener.




02/01/24 -
Collector & District Magistrate, Nellore
Chairperson,
EX-Officio Executive Director of APCOS
NELLORE.


District Employment Officer
District Employment Exchange
SPSR Nellore Dt.